

Dear students,
 we are getting closer to the exams. With regard to the exam requirements (Prüfungsanforderungen) the following **“Can-Do List”** helps you to check out what you are/ are not so good at. I have written down the most important language competences and skills (Kompetenzen und Fertigkeiten) that you should have at the end of the “Berufsfachschule“. Be honest to yourself and tick the appropriate boxes.

	I feel pretty safe here.	I can manage but I could improve.	I can't manage and feel lost.	This is what I can do to improve...
Written Text Production I can write about myself and my family, my future plans and dreams including the job I would like to do in the future. My texts are comprehensible (verständlich) and I do not make too many big mistakes.				
Written Text Production I can write down my opinion about topics such as, for example, marrying someone from another culture & religion, having a family at the age of 25 etc. My texts are comprehensible (verständlich) and I do not make too many big mistakes.				
Written Text Production: Text Comprehension I can answer questions on texts which are about topics that we have talked about in class. I can write in my own words and I do not make too many big mistakes.				
Text Comprehension I can understand English texts which are about topics that we have talked about in class and show this by ticking the correct given statements.				
Text Comprehension and Mediation I am able to put an English text about a familiar (bekannt) topic into German.				
Vocabulary and Expression I know enough English words and phrases to write and talk about familiar topics such as “me and my family“, “me and my future plans“, “the world of work“, “me and other cultures“ etc.				
Grammar I can build correct English sentences . That means: → I can put the words into the correct order → I can make correct question sentences → I can make correct negative sentences I can write in the past and contrast it with the present perfect tense . For example: “Yesterday I came home late and slept too long. That is why I have not been on time at school today.“ I can use different future tenses (will-future / going to-future / present continuous /simple present) to write about the future. I correctly use simple and progressive verb forms For example:	— — —	— — —	— — —	

<p>"I usually answer my emails in the evening." "I am answering my emails right now."</p>	—	—	—
<p>I use adjectives and adverbs correctly and can compare (steigern) them. For example: <i>"He speaks to me in a clear voice."</i> → adjective <i>"He clearly speaks to me</i> → adverb <i>"Alexandra is more beautiful than Viola. But Caroline is the most beautiful girl in class."</i></p>			
<p>I can express conditions (Bedingungen) by using the three types of if-clauses correctly. For example: Type I: <i>"If I do not prepare for the test I will write a bad test."</i> Type II: <i>"If I did not prepare for the test I would write a bad test."</i> Type III: <i>"If I had not prepared for the test I would have written a bad test."</i></p>	—	—	—
<p>I can make sentences in the passive voice. For example: <i>"My Facebook post was commented by my friends."</i> <i>"I am sure that my new Facebook photo upload will be liked by many others, too."</i></p>	—	—	—
<p>I can put direct into reported speech because I know about the tense shift (Zeitverschiebung der Verben) and change of personal pronouns and adverbs (Änderung der Personalpronomen und Adverbien) For example: <i>"She says to her mother: 'I come home later today.'"</i> → direct speech (direkte Rede) <i>"She said to her mother hat she came home later that day."</i></p>	—	—	—